FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, February 25, 2019 Ridgedale Middle School Auditorium 67-71 Ridgedale Avenue

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm Public Session 7:00pm

<u>Mission Statement</u> The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

<u>Assistance for persons with disabilities</u> for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2018-2019 Board Goals

- To fortify and strengthen the unification of the Board team with a focus on governance.
- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.

2018-2019 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students.
 (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community.
 (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)		
Ms. Cali (Yvonne)		
Ms. Rozek(Linda)		
Mr. Shanley (Skip)		
Ms. Heinold (Kristina)		
Ms. Thomas (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR
D. REC	CONVENE PUBI	<u>LIC SESSION</u>							
legal iss	•	to adjou issues and reconvene th 							

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the <u>Morristown Daily Record</u> and the <u>Madison-Florham Park Eagle</u>. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. <u>SUPERINTENDENT'S REPOR</u>

- Enrollment: 992
- HIB Report
- Drill Report
- Retirement Jane Chonowski
- National Geography Bee Recognition
- Sustainable Living in Germany and Switzerland Jayme Russo

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

I. COMMITTEE REPORTS

Policy-

Personnel-

Finance/Facility-

Transportation -

H.P.R.H.S Articulation-

Teacher Administrator Board-

Project Community Pride-

Borough Liaison-

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1.	Approve the minutes of the January 28 , 2019 Regular Board Meeting.									
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
2.	Approve the m	inutes of the January 28	, 2019 F	Regular	Board M	eeting E	xecutive	Session	n.	
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
3.	Approve the m	inutes of the February 1	9, 2019	Curricul	ım Work	Session	n Meetin	g.		
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
4.	Approve the fo	llowing event/fundraisers	s for the	2018-20)19 scho	ol year:				

Fundraiser	School	Organization/Staff Member	Dates
Jump Rope for Heart	BKL	American Heart Association / Gilligan, Jennifer	4/10/19 - 4/25/19
Habit Burger Fundraiser	RMS	8th Grade Dance Committee / Jenn Casola/Sharon Treiber	3/15/19
Jump-A-Thon	BWD	American Heart Association / Susie Chapin	4/1/19 - 4/24/19

Motion;	Second;	FC	YC	LR	SS	KH	ΑT	NR

5.	Approve the											
	A. B. C. D. E. F.	Policy 2415.06 - Unsafe School Choice Option Policy 2610 - Educational Program Evaluation Policy 5330.04 - Administering an Opioid Antidote Policy 5612 - Assaults on District Board of Education Members or Employe Policy 5613 - Removal of Students for Assaults with Weapons Offenses Policy 5756 - Transgender Students										
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR			
6.	Approve the	first reading of the foll	owing Regu	ulation:								
	A. B. C. D. E. F.	R2460.8 - Special E R5330.04 - Adminis R5530 - Substance R5611 - Removal C R5612 - Assaults o R5613 - Removal C	ntidote arms Of Educatio	fenses on Memb	ers or E	mployee	:s					
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR			
7.	Approve the	following job description	on for the F	Y19. (O	n file in	Administ	tration O	ffices)				
	A. B.	Director of Special Read Across Brook			•							
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR			
PERS	ONNEL											
1.	Upon recomm	nendation of the Super	intendent, n	nove to a	approve	the follo	wing Per	sonnel It	ems:			

Appointments/Resignations Code Name Action Loc Position/UPC FTE Degree/Step Salary GAAP Code Eff. Term. Chonowski, Jane Retirement BWD Teacher / SED.001.RRM.07 1.00 MA / Step 21 \$95,460.00 11-213-100-101 6/30/19 6/30/19 В Desai, Vishakha BKL Gr. 4 Teacher / SED.001.RRM.03 (Replacing MD) .70 BA / 1 \$51,605.00 11-213-100-101 9/3/19 11/3/19 Appointment С Esposito, Cinthya Resignation RMS Staff Assistant / SED.999.CLA.10 .75 Step 2 \$14,443.63 11-213-100-106 12/21/18 12/21/18 В Letchinger, David Appointment BKL Home Instructors N/A \$40 / hr 11-150-100-101 2/25/19 6/30/19 1.00 В Zurbach, Alexis BKL Gr. 3 Teacher / SED.001.RRM.10 (Replacing JD) MA / Step 3 \$59,505.00 11-213-100-101 9/3/19 11/14/19 Appointment

B. Leave of Absence

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
В	Bernstein, Cheryl	Family Illness Leave	BKL	Guidance / SSP.001.GUI.03	1.00	MA+30 / 18	\$87,110.00	11-000-218-104	2/11/19	2/14/19
В	Ocejo, Lauren	Maternity Leave	BWD	Teacher / SED.001.RRM.12	1.00	BA / 7	\$56,450.00	11-213-100-101	6/3/19	12/1/19
С	Pizzano, Judith	Medical Leave	BKL	Staff Assistant / SED.999.CLA.15	0.75	Step 9	\$17,193.51	11-213-100-106	2/19/19	3/12/19

C. College Student Placements:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Colton, Lauren	Field Experience	BKL	FDU: Gr. 3 - (Alcuri)	N/A	N/A	N/A	N/A	4/1/19	5/10/19

D. Revisions

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
С	Costa, Kathleen	Appointment	BWD	Staff Assistant / SED.999.CLA.06	0.75	Step 1	\$14,010.86	11-000-217-100	2/19/19	6/30/19
С	Homyak, Wanda	Appointment	BWD	Staff Assistant / SED.999.CLA.35	0.75	Step 1	\$14,010.86	11-000-217-100	3/4/19	6/30/19

Motion; Second; FC YC LR SS KH AT NR

2. Approve the following positions for the 2019 Extended School Year Program (ESY19):

As performed annually, below is the proposal for Child Study Team Summer Hours 2019, as well as the Extended School Year 2019 Positions that will need to be budgeted, approved by the BOE, and posted. This proposal is based upon anticipated Child Study Team activities over the summer, as well as anticipated student enrollment in the Extended-School Year program.

Summer 2019 Child Study Team Positions

It is anticipated that the CST will require the following summer allotment to meet NJAC 6A:14 requirements and to coordinate and prepare for the 2019-2020 school year. These hours will be used as required for evaluations, IEP meetings, program evaluations, case management, and school and parent meetings, etc.

POSITION: TOTAL MAXIMUM HOURS:

LDT-C 60 hours Α. B. **Psychologist** 60 hours C. Social Worker 30 hours D. Speech-Language Therapist 30 hours E. District Behaviorist 15 hours F. Teacher(s) to attend IEP meetings 30 hours

Extended School Year 2019 Teacher and Staff Assistant Positions

In order to meet the needs of the students anticipated to qualify for the Extended School Year program through their IEP, it's anticipated that the staff positions will be needed. Hours are based upon a 25-day ESY program.

POSITION: TOTAL MAXIMUM HOURS:

A.	Teacher(s)	112.5 hours
B.	Teacher(s)	75 hours
C.	Staff Assistant(s)	138 hours (AM/PM bus for specified students)
D.	Staff Assistant(s)	100 hours
E.	Staff Assistant(s)	75 hours
F.	Speech-Language Therapist(s)	110 hours
G.	Speech-Language Therapist (OoD)	30 hours
H.	Occupational Therapist	112.5 hours
I.	Physical Therapist	40 hours
J.	Nurse for 25 day	112.5 hours
K.	Behaviorist	75 hours

Extended School Year 2019 Bus Aide Positions

In order to meet the transporta on needs of the district's students who a end an Out-of-District Extended School Year program, it is anticipated that the following staff posi ons will need to be posted:

	POSIT	POSITION:				TOTAL MAXIMUM HOURS:						
	A.	Bus Aid	des		180 hours (30 days up to 6.0 hours a day)							
			Coordinator/Guidance t the needs of district HI		cerns.							
	POSIT	ION:			TOTAL MAXIMUM HOURS:							
	B. Anti-Bullying Coordinator					ırs						
	Motion	;	Second;	FC	YC	LR	SS	KH	AT	NR		
CURR	CULUM	<u>l</u>										
Upon ı	recomm	endatio	n of the Superintender	nt, move	to:							
1.		Resolve g report.	ed, that the board acc	epts and	l appro	ved the	Superin	tendent'	s curren	t to date		
	Motion	;	Second;	FC	YC	LR	SS	KH	AT	NR		
2.		Resolve ilyn Burr	d, that the board accept as.	s and ap	proved	to pilot I	Do The I	Math Inte	ervention	program		
	Motion	,	Second;	FC	YC	LR	SS	KH	AT	NR		
<u>FINAN</u>	<u>CE</u>											
1.	Professional Development/Travel:											
	to appr	ove trav	ark Board of Education i el expenditures by distri	•								

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
5/15 - 5/17/2019	Varley, Melissa	NJASA/NJAPSA Spring Leadership Conference-Atlantic City, NJ-Est. \$700.00	02/04/2019
7/16 - 7/17/2019	Caponegro, Steve	NJPSA School Leadership Program- NJL2L Mentor Training, Monroe Township, \$75 Fees + Mileage	2/4/19
3/1/2019	Pompei, Lori	NJASA Women's Leadership-Westwood, NJ-\$60 Fees + Mileage	2/21/19
3/1/2019	Van Way, Lisa	NJASA Women's Leadership-Westwood, NJ-\$60 Fees + Mileage	2/21/19

3/1/2019	Codey, Erin	NJASA Women's Lead	lership-Westwood. I	NJ-\$60 Fee	s + Mileage	!			2/21/19	
3/1/2019	Couto, Sonia	•								
7/29 -7/31/019	Caponegro, Steve Hobson's Summer Institute-Marco Island, FI, Est. \$2,000.00									
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
2.	Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through January 31, 2019 in the amount(s) of \$2,644,910.04. (On file in Administration Office)									
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
3.	3. Approve the following District financial reports and submission to the Executive Administrator. (On file in Administration Office)								/ Business	
	Board Secretary's (A148) Report for the Month (s) of Business Adm January 2019 Board Secreta									
	Treasurer's (A149) Report for the Month(s) of Business A January 2019 Board Secr								dministrator / etary	
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
4.	Approve the Report of Transfers submitted by the Business Administrator/Board Secretary for January 31, 2019 in the amount(s) of \$201,317.68. (On file in Administration Office)									
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
5.	BE IT RESOLVED , that the Florham Park Board of Education approves, that as of January 31, 2019 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.									
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR	
6.	6. Whereas, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of convite with respect to the district's participation in the Special Education Medicaid Initiative (SE Program for the 2019-2020 budget year, and,									
	Whereas, the Florham Park Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified student OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2019-2020 budget year, and,									
		waiver request is bee and reduced lur								

2019-2020 Revenue Projection report from the NJOE and,

2019-2020 School Year.

Second;

Motion;

Now Therefore Be It Resolved, that the Florham Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the

YC

LR

SS

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NR

FC

7. Whereas, the Florham Park Public School District advertised for bids for the sale of five(5) district vehicles, and

Whereas, the Florham Park Public School District received and analysed the bid submission on Friday, February 22, 2019, and

Whereas, the Florham Park Public School District has received an acceptable bid for the sale off said vehicles,

Now, Therefore Be It Resolved, that the Florham Park Public School District, in the best interest of the district, award the sale of the following vehicles to JETO Inc. T/A Rose City Transmission, Madison NJ:

One Ford F450 Pick-Up Vin#1FTWF3314EA65917 \$2,200.00 One Ford F450 Pick-Up Vin#1FTWF33L84ED12155 \$2,300.00 And,

Furthermore, that the Florham Park Public School District, in the best interest of the district, award the sale of the following vehicles to Marczaks, Inc. Metuchen, NJ

Awards the all other bids for the sale of the following vehicles:

One Bluebird 54 Passenger Bus Vin#1GDJT1C41J510093	\$10.00
One Bluebird 54 Passenger Bus Vin#1BABGCKA46F230846	\$10.00
One Bluebird 24 Passenger Bus Vin#1FDXE45P75HB13705	\$10.00

Motion; Second; FC YC LR SS KH AT NR

FACILITIES

1. Approve the following facility requests:

Organization	Location	Date
Florham Park Police Jr. Academy	RMS (Various Rooms)	July 2019
Halo's For Angels	TBD	June-July 2019
PTA Track Program	RMS Front Lawn & BKL Outdoor Fields	April-May 2019
Florham Park Education Foundation	Board Conference Room	March 5 & 12, 2019
Madison REC Softball	RMS Gym	Feb-May 2019

Motion; Second; FC YC LR SS KH AT NR

TRANSPORTATION

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BKL	Pompei, Lori	3/26/19	MPAC - Morristown, NJ	4th Grade
BWD	Gatti, Jessica	6/11/19	Morris Museum	1st Grade
BWD	Gatti, Jessica	6/13/19	Morris Museum	1st Grade

Motion; Second; FC YC LR SS KH AT NR

2.	Approve ratification of a labor agreement between the Florham Park Board of Education and the Florham Park Transportation Drivers for the Years July 2017 - June 2020.										
	Motion;	Second;	FC	YC	LR	SS	KH	AT	NR		
K. <u>OLI</u>	K. OLD BUSINESS/NEW BUSINESS:										
L. CORRESPONDENCE/COMMUNICATIONS:											
M. PUBLIC COMMENT-OPEN:											
N. <u>ADJOURNMENT</u>											
Move to adjourn the meeting atp.m.											